

# Urnik obiska agencije ASIIN

24.-25.11.2014



# Ponedeljek, 24.11.2014

Ponedeljek  
24.11.14  
Popoldan

13.00 – 13.30

Brief presentation  
by management of  
university and or  
faculty (10 mins)  
and panel  
questions

## University Management:

- Prof. Dr. Maja Makovec Brenčič, Vice Rector of UL
- Mihaela Bauman Podojsteršek, Secretary General, t.b.c.
- Prof. Dr. Marinka Drobnič-Košorok, president of UL Quality Committee
- Polonca Miklavc Valenčič, Assistant to the Secretary general, Office for study programme (re)accreditation and Quality Office
- Katja Kamšek, Quality Officer

## Deans:

- Prof. Dr. Milan Žvan, PhD, Dean of the Faculty of Sport
- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Mojca Doupon Topić, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS

## Members of the Self-assessment Report group:

- Dr. Aleš Filipčič, president
- Prof. Dr. Marjeta Kovač
- Prof. Dr. Ivan Čuk
- Dr. Maja Pori
- Jožef Šimenko, student

## Members of Commission for Self-evaluation and Quality, FS

- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member



# Ponedeljek, 24.11.2014

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13.30 – 14.30

Areas to review: I.  
Definition of  
quality

- Objectives
- Governance

## University management:

- Prof. Dr. Maja Makovec Brenčič, Vice Rector of UL
- Mihaela Bauman Podojsteršek, Secretary General, t.b.c.
- Prof. Dr. Marinka Drobnič-Košorok, president of UL Quality Committee
- Polonca Miklavc Valenčič, Assistant to the Secretary general, Office for study programme (re)accreditation and Quality Office
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## Members of Commission for Self-evaluation and Quality, FS

- Dr. Aleš Filipčič, president
- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member



# Ponedeljek, 24.11.2014

Ponedeljek  
24.11.14  
Popoldan

14.45 - 15.45

Areas to review: I.

Definition of quality

- Objectives

- Quality  
management  
system

**Responsibles for study programmes:**

- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Marjeta Kovač
- Prof. Dr. Vojko Strojnik
- Prof. Dr. Ivan Čuk
- Dr. Maja Pori
- Ms Maja Ušeničnik Podgoršek , Head of Students Office
- Ms Katarina Povržan, Secretary of Vice-Dean for Education
- Ms Maja Koren, Secretary of Vice-Dean for Education
- Ms Tatjana Mehle, Student's Office
- Ms Helena Ilc, Student's Office

**Members of Commission for Self-evaluation and Quality, Faculty of sport**

- Dr. Aleš Filipčič, president
- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member



# Ponedeljek, 24.11.2014

Ponedeljek  
24.11.14  
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16.00 - 17.30

Areas to review: II.  
Educational  
Programmes /  
Courses / Trainings

- Creation and development of programmes
- Implementation of programmes
- Cooperations
- Examination system and organisation of exams
- Recognition of achievements

Responsibles for study programmes:

- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Marjeta Kovač
- Prof. Dr. Vojko Strojnik
- Prof. Dr. Ivan Čuk
- Dr. Maja Pori
- Prof. Dr. Janez Pustovrh
- Mr Igor Smolić, Secretary of Faculty of Sport
- Ms Maja Ušeničnik Podgoršek, Head of Students Office
- Ms Katarina Povržan, Secretary of Vice-Dean for Education
- Ms Maja Koren, Secretary of Vice-Dean for Education

Members of respective committees / units involved in creation and implementation of programmes:

- Dr. Petra Zaletel
- Dr. Blaž Jereb
- Dr. Boro Štrumbelj
- Dr. Gregor Starc
- Dr. Bojan Leskošek

Examination body members:

- Dr. Blaž Lešnik



# Torek, 25.11.2014

Torek  
25.11.14  
Dopoldan

9.00 – 10.00

Areas to review: II.

Educational Programmes /  
Courses / Trainings

- Creation and development of programmes
- Implementation of programmes
- Cooperations
- Examination system and organisation of exams

Areas to review III.

Management of resources

- Material and human resources
- HR resources development
- Research
- Administration

Representatives of teaching staff:

- Prof. Dr. Milan Čoh
- Prof. Dr. Bojan Jošt
- Prof. Dr. Gregor Jurak
- Dr. Aleš Dolenc
- Dr. Frane Erčulj
- Dr. Marko Zadražnik
- Dr. Samo Rauter
- Dr. Tina Šifrar
- Dr. Marko Šibila

Representatives of administration involved in implementation of study programmes, examination organisation, facilities, support services ecc.:

- Prof. Dr. Mojca Doupon Topić, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS
- Dr. Matej Supej
- Mr Igor Smolić, Secretary of Faculty of Sport
- Ms Anita Zakrajšek, Head of Financial and Accounting Department
- Ms Maja Ušeničnik Podgoršek, Head of Students Office



# Torek, 25.11.2014

10.15 - 11.30

**Areas to review: II.  
Educational Programmes /  
Courses / Trainings**

- **Creation and development of programmes**
- **Implementation of programmes**
- **Cooperations**
- **Examination system and organisation of exams**
- **Recognition of achievements**

**Areas to review: IV  
Transparency and  
documentation**

- **Rules and regulations**
- **Documentation**

**Student's representatives:**

- **Mr Juš Veličkovič**
- **Mr Gregor Mišič**
- **Ms Špela Bogataj**
- **Mr Gašper Pinter**
- **Ms Maja Sušin**
- **Ms Urška Ahac**
- **Mr Jure Čebokli**
- **Mr Klemen Krejač**
- **Mr Marko Čipič**
- **Ms Daša Žagar**
- **Mr Jožef Šimenko**

**Torek  
25.11.14  
Dopoldan**



# Torek, 25.11.2014

Torek  
25.11.14  
Dopoldan

11.45 - 12.30

Areas to review: III.

Management of resources

- Material and human resources
- HR development

Areas to review: IV

Transparency and documentation

- Rules and regulations
- Documentation

Deans:

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- Prof. Dr. Mojca Doupon Topič, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS

Faculty / Services Management:

- Mr Igor Smolič, Secretary of Faculty of Sport
- Ms Anita Zakrajšek, Head of Financial and Accounting Department
- Ms Maja Ušeničnik Podgoršek, Head of Students Office
- Mr Matej Lekše, Head of IT and Multimedia Center
- Ms Mojca Poznik, Head of Human Resources Department
- Mr Jože Križaj, Office for International Cooperation

Members of Commission for Self-evaluation and Quality, Faculty of Sport

- Dr. Aleš Filipčič, president
- Prof. Dr. Matej Tušak, member
- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member





# Torek, 25.11.2014

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13.45 – 14.45

“Joker Session”: Possibility to present / visit / discuss specific projects / measures / activities / services in place at/for the faculty related to quality in teaching and learning

## Presentation of role and activities of Institute of Sport and laboratories

- Dr. Janez Vodičar
- Prof. Dr. Vojko Strojnik
- Prof. Dr. Anton Ušaj
- Prof. Dr. Matej Tušak
- Dr. Matej Supej
- Dr. Radoje Milić



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15.45 -16.15 - Feedback

- University Management (if desired)

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